Opal Property Group
info@opalstudents.com

ON-LINE BOOKING INFORMATION & GUIDE

Thank you for your interest in an Opal Student Hall of Residence.

This guide is to assist you when you are booking on-line and will explain what you will need to have to hand and also the steps to follow.

What you need to have with you when Booking on-line:

- A credit or debit card, with sufficient funds for your Advance Rent Payment – this is equivalent to 2 weeks rent. (Please note a fee of 1.5% (currently) is charged on payments by credit cards)
- Next of Kin details – just in case we have to contact them at any time.
- Guarantor details – if you wish to pay by Instalments, you will need to have a satisfactory UK based Guarantor. They will be required to complete a form and submit certain documents and be verified by our hall staff and if accepted will be liable for your rent and any other amounts due if not paid by you.
- Group Booking – if you are making a booking and are part of a group, then you will need to have the names and email addresses of the other members of the group.

On-Line Booking Steps

- Log on to www.opalstudents.com
- Go the page for the hall in the city where you wish to book a room.
- Click the "Book Now" button
- Either register (if you are new to Opal) or sign in using your MyOpal log-in details
- The on-line process will then take you step by step through your booking
- Rent payment method – if you wish to pay by instalments, you MUST have a satisfactory UK based Guarantor. If you do not have a satisfactory UK based Guarantor or do not wish to pay by instalment, then you can pay annually in advance and will receive:
    - A 4% discount for full payment on or before 1st June 2012
      OR
    - A 2% discount for full payment between 2nd June 2012 and 1st August 2012
    - Please allow 4 working days for cleared funds to reach Opal.
- During the booking process, you will need to supply your credit or debit card details which will be used to take the Advance Rent Payment and set up the payment method for the annual or instalment rent payments.
- Once you have completed the on-line process, your booking will be subject to the verification of your Guarantor (if you have selected to pay by instalments) and to the satisfactory receipt of the Advance Rent payment and the set-up of the rent payment method by credit or debit card.